

DONCASTER METROPOLITAN BOROUGH COUNCIL

HEALTH AND WELLBEING BOARD

1ST MAY, 2014

A MEETING of the HEALTH AND WELLBEING BOARD was held at SOVEREIGN HOUSE, HEAVENS WALK, DONCASTER, on THURSDAY 1ST MAY, 2014 at 9.30 A.M.

PRESENT:

Chair - Councillor Pat Knight
Vice-Chair - Councillor Tony Corden

Councillor Barbara Hoyle	Doncaster Council Conservative Group representative
Dr Tony Baxter	Director of Public Health, Doncaster Council
Joan Beck	Director of Adults and Communities, Doncaster Council
Christine Bain	Chief Executive, Rotherham, Doncaster and South Humber NHS Foundation Trust, RDaSH
Sheila Barnes	Interim Chair of Healthwatch Doncaster
Eleanor Brazil	Director of Children and Young People's Service, Doncaster Council
Mike Pinkerton	Chief Executive of Doncaster and Bassetlaw Hospitals NHS Foundation Trust
Laura Sherburn	Interim Head of Specialised Commissioning
Chris Stainforth	Chief Officer Doncaster Clinical Commissioning Group
Dr Nick Tupper	Chair of Doncaster Clinical Commissioning Group
Chief Superintendent	District Commander for Doncaster, South Yorkshire
Richard Tweed	Police

Also in attendance:

Emma Bradshaw, Engagement Manager, West and South Yorkshire and
Bassetlaw Commissioning Support Unit
Ian Carpenter, Communications Manager, Doncaster CCG
Ian Jerams, Transformation Director, RDaSH
John Leask, Policy and Partnerships Officer (DMBC)
Louise Robson, Public Health Specialist (DMBC)
Trevor Smith, Chief Executive Officer, Meeting New Horizons
Dr Rupert Suckling, Assistant Director, Public Health (DMBC)
Martin Teff, Department of health (shadowing Dr. Tony Baxter)
Allan Wiltshire, Policy and Performance Manager (DMBC)
Jacqui Wiltschinsky, Assistant Director of Public Health, (DMBC)
Sue Womack, Health Manager, Doncaster CVS

APOLOGIES:

Apologies for absence were received from Councillors David Nevett and Patricia Schofield and, Cathy Edwards (Director of Commissioning, NHS England (South Yorkshire & Bassetlaw)).

67. WELCOME AND INTRODUCTIONS

Having welcomed everyone to the meeting, the Chair, Councillor Pat Knight, expressed her appreciation to Doncaster Clinical Commissioning Group for hosting today's meeting at Sovereign House.

The Chair welcomed Laura Sherburn from NHS England, who was attending on behalf of Cathy Edwards, and to Sheila Barnes, who was representing Healthwatch Doncaster. In addition, the Chair also welcomed Martin Teff from the Department of Health, who was shadowing Dr Tony Baxter for the day.

68. CHAIR'S ANNOUNCEMENTS

The Chair informed the Board that every year at the Annual Meeting, Full Council considered the Terms of Reference and membership for its Committees and Sub-Committees. As a number of additional duties had been given to the Board or made more explicit during its first year of operation as a statutory Board, it was proposed to make these responsibilities more explicit in the Terms of Reference which included the Better Care Fund, the production of a pharmaceutical needs assessment and making more explicit the relationship between the Board and the Safeguarding Boards.

It was also proposed that in order for the Board to deliver its priorities, St Leger Homes, Doncaster CVS and New Horizons, were to be included within the Board membership. This would enable the Board to identify and address wider community issues through the community infrastructure support organisations to the Council and the CCG, and also address the issues related to Housing.

The Chair also tabled a letter at the meeting from Jane Ellison, Public Health Minister, which had been forwarded to all Health and Wellbeing Boards. The letter thanked all Board Members for their hard work to improve the health of the local populations in creative and innovative ways. The Minister also highlighted some of her priorities and recent work in and out of Parliament, as well as some of the public health issues that had been of particular interest to her parliamentary colleagues in recent months.

69. PUBLIC QUESTIONS

There were no questions from members of the public.

70. DECLARATIONS OF INTEREST, IF ANY

No declarations of interest were made.

71. MINUTES OF THE MEETING OF THE HEALTH AND WELLBEING BOARD HELD ON 13TH MARCH, 2014

RESOLVED that the minutes of the meeting of the Health and Wellbeing Board held on 13th March, 2014, be approved as a correct record and signed by the Chair, subject the amendment of Laura Sherburn's title under the 'Present' heading, to read Interim Head of Specialised Commissioning.

72. QUARTER 4 PERFORMANCE REPORT

The Board considered a report, presented by Allan Wiltshire, Policy and Performance Manager, which provided the latest performance figures for the Quarter 4 (Q4) period. The paper set out the current performance against the agreed priorities in the Health and Wellbeing Strategy.

It was reported that the priorities identified by the Health and Wellbeing strategy process, had all completed an Outcomes Based Accountability (OBA) template with the view to improving performance linked to these priorities. It was noted that recent training took place for Officers and Board Members on OBA methodology and application, which was included within the report, but this would not be fully embedded until the 2014/15 performance reports.

The Board discussed the performance data provided for each of the Board's agreed focus areas which were:-

- Reduce Obesity
- Reducing the effects of Alcohol Misuse
- People with Dementia and their Carers living in Doncaster will live well
- Improve the mental health and wellbeing of the people of Doncaster
- Redesign and commission multi-agency locality early help services for families

During consideration of the report, Board Members were informed that further development work was to be undertaken to enhance the format of future Performance Reports.

RESOLVED that

- (1) the performance against the key priorities identified within the report, be noted; and
- (2) it be noted that further work will be undertaken to enhance and develop the format of future Performance Reports.

73. HEALTH AND WELLBEING STRATEGY UPDATE (Minute No. 58 – 13th March, 2014)

Further to the above Minute in respect of the Board agreeing a proposed timeline and programme for reviewing the Joint Health and Wellbeing Strategy, Dr Rupert Suckling, Assistant Director Public Health, provided Members of the Board with a verbal update on the Strategy.

Dr Suckling referred to the actions being taken as a partnership to deliver progress in the five areas of focus, the recent the Local Government Association Peer Review, which had provided an independent view on the quality and effectiveness of Adult Social Care in Doncaster, together with the Health and Wellbeing Board and the Joint Health and Wellbeing Strategy, which provided a good position to move forward.

However, whilst the existing Strategy was not acknowledged as a 'break through' Strategy, Dr Suckling stated that would it be able to take Doncaster to the next level and therefore, it was now the appropriate time to refresh the Joint Health and Wellbeing Strategy. Subsequently, it was reported that a stakeholder event had been scheduled to be held on 12th June, 2014, for Board Members, support officers and wider stakeholders, to look at the refresh in line with the Borough Strategy, other strategies, the Corporate and CCG plans, refresh of the JSNA and to engage with the wider community and voluntary sectors.

In conclusion, it was suggested that consideration should be given to determine whether there should be any other organisations which should be involved in this process and that it was essential to develop and enhance community engagement and, determine how to engage with members of the public.

RESOLVED that the verbal update from Dr Rupert Suckling on the Health and Wellbeing Strategy, be noted.

74. BETTER CARE FUND UPDATE (Minute No. 59 – 13th March, 2014)

Prior to consideration of the report, the Chair reported that she had received a letter from the Brian Hughes, Director of Operations and Delivery at NHS England, which referred to the Peer Review of the Better Care Fund (BCF) plans which had been undertaken in line with national expectations. Board Members noted that the review involved an assessment against a set of key criteria by both Officers within the NHS England and peer Local Authority Officers.

The Chair made reference to the draft assessment of BCF Plans and pointed out that whilst it was evident that significant work had been undertaken following the February submission, there was scope for the plan to further specify the BCF initiatives. However, based on the submission, there were no criteria which had been assessed as 'do not believe that the final plan addressed this condition or metric satisfactorily' as 9 RAG ratings had received a 'Green' assessment and that only 4 RAG ratings, had received an 'Amber' assessment.

Further to above Minute in relation to the discussion at the Board's last meeting on the Doncaster Better Care Fund (BCF), the Board received an update from Joan Beck, Director of Adults and Communities and Chris Stainforth, Chief Officer of Doncaster Clinical Commissioning Group, outlining the latest position regarding the development of the BCF.

The Board was informed that during February and March 2014, a number of provider conversations had taken place to strengthen the Doncaster BCF plan, including a Doncaster Health and Well Being Board Workshop, which has resulted in more detail in the Short term, Long Term and Communiversal theme plan, which defined more clearly the benefits and risks and outlined the next steps in strategic leadership of the programme. The First Joint Strategic Commissioning Forum was to be held on 8th May, 2014, and would agree the programme priorities and set the mandate for the strategic scope and intent of 2014/15 schemes.

As a result of this event and further dialogue over the past 6 weeks, the changes and challenges that BCF would bring, were highlighted in key provider plans and strategies. The Doncaster & Bassetlaw Hospitals NHS Foundation Trust Operational Plan for 2014-16, recognised the BCF as an opportunity to build on existing integration achievements, such as the Integrated Hospital Discharge Pathway and to develop new ways of working to meet BCF ambitions. The care provider sector was already engaged with the SMIP programme, before the move towards the Better Care Fund, which had given additional impetus to this relationship. This dialogue would continue strategically through the Doncaster Residential and Nursing Home Forum and operationally through a new structured leadership programme with managers of all care providers in Doncaster. This change programme was also a key work stream of the Community Nursing Review which sought to modernize community based services and alternatives to hospital admission.

Domiciliary care providers had also been specifically engaged around the development of BCF as part of a new 'help to live at home' model, which would see a significant shift in how care was delivered and organised around the person and outcomes.

Initial discussions with third sector providers about BCF ambitions via the third sector Health and Social Care Forum, had also brought new energy and vibrancy to existing relationships. In particular, the evaluation of the recently launched Community Funding Prospectus, a new approach to commissioning outcomes in Doncaster, would indicate how this approach could further drive and support the integration ambitions of the Better Care Fund beyond mainstream and statutory services. Early feedback suggested that a key strength of this approach in 2013/14, was the opportunity for collaboration and joint working between local agencies and this should be extended to BCF Plan priorities.

Further workshops to develop detailed 2 and 5 year plans around the 3 BCF themes, would take place from April to September, 2014.

It was noted that the BCF public patient and user engagement plan would now form a key work stream of the Stronger Communities planning structure, ensuring that BCF was part of mainstream engagement rather than a bolt on activity.

It was noted that the recent Care Bill self-assessment process showed that Doncaster was in a strong place in terms of commissioning arrangements and was likely to meet the requirements across most other domains by the 2016 target date.

As an outcome of a recent Doncaster Health and Well Being Workshop, joint understanding and description of the focus of the 3 theme areas had been developed. The report set out the work areas which would build on from existing development plans and new areas of joint working, which the BCF had prompted as an opportunity. The plan also included Doncaster's responsibilities within the Care Bill that should be delivered via the BCF pooled budget and also those areas receiving additional Care Bill funding. Combining Care Bill planning within the BCF governance structure, would ensure that joint planning permeates all future activity.

RESOLVED that the contents of the Doncaster Better Care Fund Plan, Second Cut, be noted and endorsed.

75. LGA PEER REVIEW OF ADULT SOCIAL CARE

The Board considered a report, presented by Joan Beck, Director of Adults and Communities, on the Local Government Association (LGA) Peer Review, which had provided an independent view on the quality and effectiveness of Adult Social Care in Doncaster. The report on the review findings, complemented the Council's regional sector led improvement framework and that actions arising from the areas for consideration, would be taken forward through the Adults and Communities Directorate Plan for 2014/15.

It was reported that the report was comprehensive with recommendations on how to build on the Council's solid base and a clear view that these should be pursued at pace. The feedback from the Review Team was very positive and this was reflected in the final report. The Review Team felt that the Council was well placed to modernise social care with a leadership prepared to make important and difficult decisions.

RESOLVED that

- (1) the content of the LGA Peer Review report be accepted and that its status be recognised as an independent view on the quality and effectiveness of Adult Social Care in Doncaster;
- (2) the Board wished to formally recognise and congratulate the Director of Adults and Communities, that the Peer Review Team acknowledged that Joan Beck had been a key stabilising influence within the Department and the Council through some difficult times and that this achievement over her tenure, was highly commendable
- (3) the Board acknowledges and seeks to promote the strengths identified in the report;
- (4) that an Action Plan be produced in response to the LGA Peer Review and be submitted to a future meeting of the Board for consideration, 2014; and
- (5) the Board receive regular progress updates on the implementation of the recommendations.

76. HEALTH WATCH UPDATE

The Board received a verbal report by Sheila Barnes, Interim Chair of Healthwatch Doncaster, on the latest developments and current work being undertaken by Healthwatch Doncaster.

It was reported that the Strategic document of Healthwatch Doncaster, was approved at the Healthwatch Doncaster Board meeting last week and a copy thereof would be made available upon request.

It was noted that over the next 2/3 months, there would be a number of public engagement opportunities across the Borough at the following locations:-

- Doncaster College
- Thorne
- Armthorpe
- Bawtry
- Edlington
- Mexborough
- Conisbrough
- Carcroft
- Bentley
- Town Centre

The aim of the public engagement opportunities was to promote the organisation, inform the public of the role of Healthwatch, determine the opinion of the public and other Health Care services and, publicise how the organisation could be contacted.

It was also noted that Healthwatch Doncaster was currently in the process of seeking to appoint a new Chair.

RESOLVED that the verbal update from Sheila Barnes on Healthwatch Doncaster, be noted.

77. ROTHERHAM DONCASTER AND SOUTH HUMBER NHS FOUNDATION TRUST WELLBEING STRATEGY

The Board considered a report, presented by Ian Jerams, Transformation Director, RDaSH, which included an updated version of RDaSH's Wellbeing Strategy.

It was noted that the Strategy promoted wellbeing and recovery across the Trust's services by providing an overview of the importance of supporting wellbeing, outlining progress to date and providing a framework for the development of wellbeing and recovery approaches across the Trust's business divisions. The Strategy also emphasised the critical importance of working in partnership across the health and social care community to improve wellbeing.

The report also outlined proposals for a collaborative of wellbeing and recovery support, and education providers across Doncaster, to create a single point of access for these services.

It was reported that a Workshop, involving potential partners and key stakeholders, to further develop existing ideas and to agree an action plan for the establishment of a collaborative of wellbeing and recovery support, and education providers across Doncaster, to create a single point of access for these services, had been scheduled to take place during the morning of 22nd May, 2014, at the Keepmoat Stadium in Doncaster.

RESOLVED that

- (1) RDaSH Wellbeing Strategy and the progress to date, be noted; and
- (2) the principle of developing multi-agency, health and social care solutions to meet the wellbeing needs of the people of Doncaster, be endorsed.

78. DONCASTER CLINICAL COMMISSIONING GROUP'S APPROACH TO IMPROVING OUTCOMES - CANCER

The Board received a powerpoint presentation from Dr Nick Tupper, Chair of Doncaster Clinical Commissioning Group, entitled 'Clinical outcome based commissioning: A case study', which specifically looked at the DCCG's focus on Cancer and results achieved to date.

Board Members noted that the key issues were:-

- Clinical involvement
- Demonstrating real benefits to patients
- Demonstrating effectiveness in near real time
- Ownership of priorities
- Partnership working will be key
- Multi-partner involvement in the matrix
- Education: Cancer was a topic at the monthly GP education session 'TARGET' and many practices had performed a 'Deep Dive' into cancer care within their practice to gain learning from this. The DCCG was repeating this.

RESOLVED that the presentation from Dr Nick Tupper on the Doncaster Clinical Commissioning Group's approach to improving outcomes, be noted.

79. REPORT FROM HWB OFFICER GROUP AND FORWARD PLAN

The Board considered a report, presented by Dr Rupert Suckling, Assistant Director Public Health, which provided an update to Board Members on the work of the Health and Wellbeing Officer Group, to deliver the Board's work programme

and also provided a draft forward plan for future Board meetings, as outlined within Appendix A to the report.

In particular, this report provided updates on the following issues:-

- Health and Social Care System Transformation;
- Community Capacity Building. Think Local, Act Personal. Developing the Power of Strong Inclusive Communities to Boost Health and Wellbeing;
- Health Protection Assurance;
- Maternity, Children and Young People Joint Commissioning Group; and
- Forward Plan for the Board.

RESOLVED that

- (1) the update on the work of the Health and Wellbeing Officer Group be noted; and
- (2) the forward plan for future Board meetings, as detailed within Appendix A to the report, be agreed.

80. PROPOSAL FOR BOARD DEVELOPMENT

The Board considered a report, presented by Dr Tony Baxter, Director of Public Health and Louise Robson, Public Health Specialist, which outlined a proposal for the future development plan of the Health and Wellbeing Board based on the feedback from the LGA Peer Challenge Review in December 2013.

It is proposed that the Board develop a phased development plan based on the 3 learning themes identified at the workshop held in February which were:-

- (i) Applying the learning from the LGA Peer Review;
- (ii) Building on the foundations already established; and
- (iii) Sharing Board learning with others

It was noted that this needed to be a phased approach by addressing those immediate priorities identified initially and subsequently develop other areas at a later stage.

It was reported that the LGA had also offered support in the form of a designated contact for future support with Board development issues, which would complement this process. A request could be made to ascertain whether a repeat LGA Peer review visit was feasible within the next 12 months, to measure progress. A workshop could be held to explore Board developments later in October.

RESOLVED that the proposed Board Development Plan and the approach and, recommendations outlined within the report and Appendix A, be endorsed.

At the conclusion of formal business, the Chair, Councillor Pat Knight, presented Joan Beck, the Director of Adults & Communities, with a leaving card signed by Members of the Board. The Chair and Board Members in attendance at the meeting, conveyed their thanks and appreciation to Joan for the significant contribution and commitment she had made to the Board and, wished Joan a long and happy retirement.